



TECHNICAL EDUCATION & VOCATIONAL
TRAINING AUTHORITY KHYBER PAKHTUNKHWA
Sector E-8, Phase-7, Hayatabad, Peshawar.
Web: www.kptevta.gov.pk



No.KP-TEVTA/Estt/ 4551 (1-3)

Dated 03/07/2025

To

All the Principals,

GCTs/GPIs/GTTTC/GATTC/GTVCs (Male & Females) & NMDs.

Subject: **REQUEST FOR EX-PAKISTAN LEAVE.**

I am directed to refer to the letter No. SO (TE)/KPTEVTA/Foreign-Training/2025/1706-07 dated 26/06/2025 on the subject noted above and to state that the attached letter may be circulated among your staff for information and necessary action.


DEPUTY DIRECTOR (ESTT)

Endst: No. KP-TEVTA/ESTT/

Dated ____/____/2025

Copy forwarded for information and necessary action to: -

1. PS to Managing Director, KP-TEVTA.
2. Relevant File.


DEPUTY DIRECTOR (ESTT)



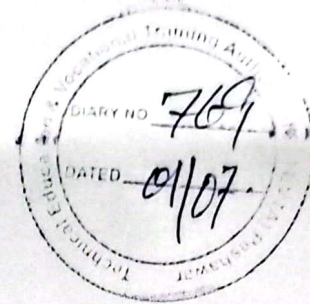
GOVERNMENT OF KHYBER PAKHTUNKHWA
INDUSTRIES, COMMERCE & TECHNICAL
EDUCATION DEPARTMENT

No. SO(TE)/KPTEVTA/Foreign-Training/2025/ 1706-07

Dated Peshawar the 26th June, 2025

To,

The Managing Director,
KP-TEVTA



Subject: REQUEST FOR EX-PAKISTAN LEAVE

Dear Sir,

I am directed to refer to your Note dated 23.06.2025 on the subject noted above and to enclose herewith circular letter No. SO(E-I)E&AD/1-1/2025 dated 14.04.2025 issued by Section Officer (Estt.I) Establishment Department Khyber Pakhtunkhwa, with the request to initiate the subject case in light of instructions issued by Establishment Department Government of Khyber Pakhtunkhwa, please.

Encl: As Above

Yours faithfully,

(FIDA HUSSAIN)
SECTION OFFICER (TE)
091-9214100

Endstt: No. & Date even.

Copy forwarded for information to PS to Secretary IC&TE Department

SECTION OFFICER (TE)
091-9214100

Handwritten signature: FIDA (ESH)

Handwritten signature: E.A. mBm, 01/7/25



GOVERNMENT OF
KHYBER PAKHTUNKHWA
ESTABLISHMENT DEPARTMENT

NO. SO (E-I)E&AD/1-1/2025
Dated Peshawar, the 14th April, 2025

To

- 1) All Administrative Secretaries to
Government of Khyber Pakhtunkhwa
- 2) All Divisional Commissioners in Khyber Pakhtunkhwa

Subject: INSTRUCTIONS FOR SUBMISSION AND PROCESSING OF
NOMINATIONS FOR TRAINING.

Dear Sir,

I am directed to refer to the subject noted above and to inform that in accordance with Khyber Pakhtunkhwa Guidelines and Procedures for Oversees Training and Visits 2008, all departments shall have to route requests of officers/officials for apply/proceeding abroad for foreign training through Planning & Development Department. The Department concerned after thorough examination of such cases and fulfilment of all codal formalities send the same to Establishment Department for further necessary action.

2. It has been observed that some of the officers manage their trainings from foreign countries as well as donor agencies without getting prior NOC and consultation of Planning & Development Department, which is clear violation of the Khyber Pakhtunkhwa Guidelines and Procedures for Oversees Training and Visits 2008 and Government Servants Conduct Rules, 1987. Upon nomination for training abroad, either directly or through competitive examination, the officers concerned submits applications for Ex-Pakistan Leave, which is not covered under the rules/policy.

3. I am further directed to inform that no request for proceeding abroad for foreign trainings will be entertained without necessary approval/NOC of Planning & Development. All concerned may be informed accordingly, please.

Yours faithfully,

(IMDAD KHAN)
SECTION OFFICER (ESTT. I)
PH: NO. 091-9210529

Endst. No. & date even.

Copy of above is forwarded for information to the:-

- i. PSO to Chief Secretary, Khyber Pakhtunkhwa.
- ii. PS to Secretary, Establishment Department.

SECTION OFFICER (ESTT. I)

OFFICE OF SECRETARY INDUSTRIAL

Copy No. 1926

15/04/25

SO (E&AD)