

**GOVERNMENT OF
KHYBER PAKHTUNKHWA
ESTABLISHMENT DEPARTMENT**

NO. 50 (E-I)E&AD/9-50/2020 (Vacancy announcement)
Dated Peshawar, the March 3, 2020

To

- 1) Senior Member Board of Revenue.
- 2) Principal Secretary to Governor, Khyber Pakhtunkhwa.
- 3) Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 4) All Administrative Secretaries to Government of Khyber Pakhtunkhwa
- 5) The Provincial Police Officer, Khyber Pakhtunkhwa.
- 6) All Divisional Commissioners in Khyber Pakhtunkhwa
- 7) All Deputy Commissioners in Khyber Pakhtunkhwa
- 8) All Deputy Commissioners in Khyber Pakhtunkhwa

Industries, Commerce and
Technical Education Department

Diary No. 01449
Date 04-03-20

Subject: - VACANCY ANNOUNCEMENT FOR THE POST OF CHIEF EXECUTIVE OFFICER AT SAARC DEVELOPMENT FUND, THIMPHU, BHUTAN.

Dear Sir,

I am directed to refer to the subject cited above and to enclose a copy of U.O. No. 4(3)/EFP-II/2008-70 dated 21.02.2020 received from Government of Pakistan Finance Division (External Finance Policy Wing), Islamabad which is self explanatory.

2. Keeping in view the above, it is requested to kindly circulate the same amongst all your subordinate offices, all cadre officers, to send their willingness/nominations for onward submission to Federal Government, upto **15.03.2020.**

Yours faithfully,

Encl: as above.

(ISHTIAQ AHMAD)
SECTION OFFICER (EST. I)
PH: NO. 091-9210529

Endst. No. & date even.

Copy of above is forwarded for information to Section Officer (EFP-II), Government of Pakistan Finance Division (External Finance Policy Wing), Islamabad with reference to his U.O No. referred above.

SECTION OFFICER (EST. I)

Encl: as above

MOST IMMEDIATE

GOVERNMENT OF PAKISTAN
MINISTRY OF FOREIGN AFFAIRS
ISLAMABAD

Subject: Vacancy Announcement for the post of Chief Executive Officer (CEO) at SAARC Development Fund (SDF), Thimpu, Bhutan.

Reference subject noted above.

2. Enclosed please find herewith a SAARC Secretariat Note Verbale No. SAARC/ARD/15/SDF Sec/2018 (Vol-VII)-27 dated 14 February 2020 forwarding therein the Vacancy Announcement for the post of ~~Chief Executive Officer (CEO)~~ at SAARC Development Fund (SDF), Thimpu, Bhutan along with eligibility criteria, perks & privileges etc. In this regard, the Secretariat has requested the Member States to take necessary measures for widest possible circulation of the advertisement including its uploading on the websites of the following offices of the Member States of SAARC.

- i. Ministry of Foreign/External Affairs
- ii. Ministry of Finance/Treasury/Planning
- iii. Relevant Ministries and Offices
- iv. Relevant Professional Organizations/bodies/institutions and
- v. Relevant publicly accessible sites.

3. Forwarded for further necessary action at your end.

Encl: - As above

(Dr. Najam-us-Selam Butt)
Director (SAARC)
Tel. 9222103

Finance Division, Syed Ahmed Raza Asif, Deputy Secretary (EFP-I), Islamabad.
Higher Education Commission (The Chairman), Islamabad.
Ministry of Foreign Affairs U.O. No. SAARC-2/8-A/2020, dated 17 February 2020



SAARC Development Fund

SAARC DEVELOPMENT FUND (SDF) INVITES APPLICATIONS FOR APPOINTING A NEW CEO

The SAARC Development Fund (SDF), established in 2005 is the umbrella financial institution of the South Asian Association for Regional Cooperation (SAARC). The SDF Secretariat based in Thimphu, Bhutan undertakes and implements projects and programmes under three windows: Social, Economic and Infrastructure in fulfillment of the greater developmental goals of the SAARC region. By working with the SDF in the capacity of CEO, a person will have the opportunity of leading one of the important Specialized Bodies of SAARC and implementing regional and sub-regional projects with a view to promoting welfare of the peoples in the region.

KEY RESPONSIBILITIES OF THE SDF CEO ARE:

- Will be the chief of the operating staff of the SDF Secretariat and will be responsible for the day-to-day business of SDF under the direction of the Board of Directors (BoD);
- Will be responsible for the management of the organization in accordance with the Rules and Regulations;
- Steer SDF's work, including decisions on investments, loans, guarantees and technical assistance;
- Will be the ex-officio member of the BoD;
- In the discharge of his/her official responsibilities, the CEO will be accountable to SDF Board;
- Will be responsible for timely implementation and monitoring of the approved projects in close coordination with the SDF Member States and SAARC Secretariat;
- Will be responsible for preparing and submitting Annual Report/Progress Report to the BoD in time;
- Will be the legal representative of SDF.

THE CANDIDATES MUST MEET THE FOLLOWING ELIGIBILITY CRITERIA:

Experience:

Essential:

A minimum of fifteen (15) years of proven track record in a financial institution of international/regional/national standing, with at least five (5) years in a senior financial management position;

Commendable grasp over the developmental challenges being faced by the SAARC Region.

Desirable:

Experience of dealing/working with Government agencies with respect to development and financing of projects in Social, Economic and Infrastructure Sector.

Education:

Essential:

Post Graduate Degree in Finance/Business Management/Economics.

Desirable:

An advanced degree in Strategic Business Management would be an advantage.

Age Limit:

Should not be more than 55 years of age on **30 September 2020**.

Citizenship:

A bona fide citizen of any Member State of SAARC (i.e. Afghanistan /Bangladesh /Bhutan /India /Nepal /Maldives /Pakistan /Sri Lanka).

Remuneration and allowances:

The CEO would be paid a remuneration of US\$ 6,000 [US Dollars Six Thousand (tax-free)] with accommodation, transport and other admissible allowances and benefits as per the relevant rules of SDF.

Privileges and Immunities:

The CEO may enjoy, applicable privileges and immunities, as per the Headquarters Agreement between the Royal Government of Bhutan and SDF.

Tenure:

The term of office of the CEO will be five years, with a possibility of extension by another term of five years, subject to conditions including age limit.

If you meet the above criteria and are confident to take up the challenge of leading SDF, please submit your application to:

Director (ARD & SDF), SAARC Secretariat, GPO Box No. 4222, Kathmandu, Nepal
Email: dirban@saarc-sec.org or doard@saarc-sec.org

Application Form may be downloaded from: http://www.sdfsec.org/news-details?news_id=110223

Application deadline: The applications must reach the SAARC Secretariat by **Monday, 23 March 2020**.

The SDF Governing Board will interview the short-listed candidates for final selection. The new CEO will assume charge of the office on **12 August 2020**.